



**INTERNET WATCH FOUNDATION  
BOARD MEETING**

**9.00 am – Tuesday 27<sup>th</sup> July 2010  
At The Cambridge Belfry Hotel, Cambourne Cambridge CB23 6BW**

**MINUTES**

**Present:** Eve Salomon (Chair)  
Emma Ascroft (Industry Vice-chair)  
Stephen Locke (Independent Vice-chair)  
Rodney Brooke  
Alisdair Gillespie  
Mark Gracey  
Mary MacLeod  
Jonny Shipp

**IWF Staff:** Peter Robbins (CEO) ("PR")  
Deborah McGovern (DCEO) ("DM")  
Helen Redman ("HR")(minutes)

**Apologies:** Naomi Cohen  
Suzy Walton

**1. Welcome and Apologies**

Apologies were received from Naomi Cohen and Suzy Walton.

**2. Declarations of interest**

There were no declarations of interest.

**3. Minutes of the last meeting**

The Board approved the minutes of the last Board meeting held on Tuesday 8<sup>th</sup> June 2010.

**4. Matters arising - including action summary**

The action summary was noted by the Board.

Action 9.4 – It was confirmed that letters of introduction had been sent to the Prime Minister, Deputy Prime Minister and relevant ministers.



PR had attended a UKCCIS Board meeting which was attended by three Ministers - James Brokenshire MP (MoJ), Ed Vaizey MP (BIS and DCMS) and Tim Loughton MP (DoE). The Chair said that she would be happy to meet with these Ministers, and their teams, on behalf of the IWF.

**Action 1**

***Meetings are to be sought between the Chair and the Ministers involved with UKCCIS.***

**5. Report from the Joint IWF, Board and Funding Council Scoping Group**

Mark Gracey said that the findings of the Report, and its recommendations, had been accepted by the Funding Council.

The Board approved the recommendations regarding splash pages as set out in paragraph 2.3 of the Report.

The Board noted the other recommendations of the Scoping Group as set out in paragraphs 3 to 10 of the Report. It was agreed that the Executive prepare a paper for the Board addressing each of these findings to consider if, and how, they could be taken forward. As one of the recommendations concerned use of the CAIC Licence, the Board asked the Executive to provide an overview of licensing for discussion at a forthcoming meeting.

**Decision**

***The Board approved the recommendations regarding splash pages as set out in paragraph 2.3 of the Report.***

**Action 2**

***Stephanie Ayres and Jonny Shipp will work with PR and Fred Langford to action the recommendations about splash pages as set out in paragraph 2.3 of the Report.***

**Action 3**

***The Executive will write a paper which will consider the other findings of the Scoping Group for the October Board meeting.***

**6. Audit Committee Report**

The minutes of the Audit Committee meeting held on Wednesday 16<sup>th</sup> June 2010 were noted by the Board.

It was noted that the Audit Committee will be reporting on the revised Risk Register and Risk Management at the December Board meeting, and thereafter on an annual basis. Risk training for the Board, and DMT, will take place after the December Board meeting.

**Action 4**

***The Audit Committee will report to the Board at the December Board meeting on the revised Risk Register and Risk Management, and thereafter on an annual basis.***



**Action 5**

***Risk training for the Board and DMT is to be scheduled for the afternoon of Tuesday 7<sup>th</sup> December 2010.***

**7. Financial Update**

Rodney Brooke confirmed that there were no matters which needed to be formally drawn to the attention of the Board.

**7(a) IWF Trustees' Report and Financial Statements**

The Board noted the 2009 CAI income was stated to be £53,194 for 2009 in the IWF's Financial Statements, but in IWL's Financial Statements CAI income was stated to be £54,194 for 2009. It was agreed by the Board that, subject to the discrepancy of £1000 being resolved, the Chair should be authorised to sign the accounts on behalf of the Board.

**Note: It was later established that the CAI income shown in the IWF's Financial Statements was correctly shown as £53,194 for 2009. The additional £1,000 shown in the IWL Financial Statements is in respect of Fees for speaking and participating in conferences.**

The Board asked that in the future, for clarity, CAI income be referred to as "income from IWL".

**Decision**

***The Board approved the IWF's Trustees' Report and Financial Statements for the year ended 31<sup>st</sup> March 2010 subject to the discrepancy of £1000 being resolved.***

**Action 6**

***In future, CAI income is to be noted as "income from IWL".***

**7(c) Auditor's Management Letter**

This was approved by the Board.

**Action 7**

***The Chair will sign the accounts on behalf of the Board.***

**7(d) Management Accounts to Q1**

These were noted by the Board.



### **7(e) Balance Sheet to Q1**

This was noted by the Board.

### **8. Proposed changes to the IWF's Articles of Association**

The proposed changes to the IWF's Articles of Association were supported by the Board.

#### **Decision**

***The proposed changes to the IWF's Articles of Association were approved for recommendation by the Board to the AGM***

#### **Action 8**

***The amended Articles of Association are to be circulated to members for approval at the IWF's AGM.***

### **9. Chair's report**

The Chair said that she had spoken on a panel regarding child protection in the digital age.

### **10.CEO's Report**

This was noted by the Board.

The Board noted that a public consultation on policing has commenced and will run until September 2010, and that Lord MacDonald is over-seeing a review of current counter-terrorism laws which will report in the Autumn. It was agreed that the IWF Board and the Funding Council should prepare a Joint Consultation Response in respect of the public consultation on policing to highlight the need for a formal arrangement with a designated policing partner if the IWF is going to be able to retain incitement to racial hatred as part of its remit.

#### **Action 9**

***The Executive and Stephanie Ayres will prepare a draft letter in response to the public consultation on policing, which will then to be circulated electronically to the Board for approval.***

### **11.Funding Council update**

The Post-Pilot Report on the Self-Certification Pilot was noted by the Board. The Funding Council has agreed that the Chair of the Funding Council should email Funding Council Members to confirm that self-certification will go ahead. Stephanie Ayres is liaising with Fred Langford about getting the process started. The Chair thanked the Funding Council and Mark Gracey for their work.



PR will be attending the September Funding Council meeting to speak about the IWF's increased involvement in international work.

Mark Gracey said that the Funding Council is currently reviewing its Constitution.

**Action 10**

***Stephanie Ayres and Sarah Robertson are to discuss publicity for the launch of Self-Certification.***

**12. Membership Update**

The Board approved the membership applications from Trend Micro and Positive IT Solutions.

**Decision**

***Trend Micro and Positive IT Solutions approved for membership.***

**13. Hotline Operational Report**

This was noted by the Board.

**14. Strategy Meeting Wash Up**

The Board agreed that its meeting on 26 July had provided a useful start to developing a shared strategic vision for the next few years, and that the presentation from Geoff Stead of Tribal had provided much food for thought. The Board agreed that it would be beneficial to have an annual discussion/forum on technical trends.

Michael Mackman will present to the Board at the October Board meeting about the Stakeholder feedback.

**Action 11**

***DM will submit a first draft of the strategic plan to the October Board meeting.***

**Action 12**

***An annual discussion/forum on technical trends will be organised for the Board.***

**Action 13**

***Michael Mackman will be invited to present to the Board at its October Board meeting.***

**15.AOB**

The Board approved the re-appointment of Stephen Locke and Naomi Cohen as Trustees with effect from 1<sup>st</sup> January 2011.



**Decision**

***Stephen Locke and Naomi Cohen are to be re-appointed as Trustees with effect from 1<sup>st</sup> January 2011.***

**16.Date of next meeting**

The date of the next Board Meeting is Tuesday 5<sup>th</sup> October 2010 at 1.30pm.

The meeting ended at 11.45am.