# Application Form

### Position Applied For: Insert Role

#### Personal Details

|  |  |
| --- | --- |
| Title:    Any previous Last Name(s): | First Names:  Last Name: |
| Current Address: | Home Telephone Number:  Mobile Telephone Number:  Email Address: |

#### Where did you see the post advertised?

#### Education and Qualifications

Please include details of all education from age 11 to date and continue on a separate sheet if necessary.

|  |  |  |  |
| --- | --- | --- | --- |
| **Name and address of School/College** | **Dates attended**  From | To | **Qualifications obtained and grade/level** |
|  |  |  |  |

**Please give details of any other professional or vocational qualifications you hold that are relevant to your application.**

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| --- | --- | --- |
| **Qualification and Grade/Level Obtained** | **Dates obtained** | **Name of Awarding Body** |
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**Please give details of any other training that you have attended which is relevant to your application.**

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| --- | --- | --- |
| **Training** | **Date Attended** | **Name of organisation providing training** |
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#### Employment History

Please start with current or most recent employer. Continue on a separate sheet if necessary.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name & address of Employer** | **Job Title and key responsibilities** | **Dates** From (mth/yr) | To: (mth/yr) | **Reason for leaving** |
|  |  |  |  |  |

If there are any gaps in your employment history, please explain them here.

|  |  |  |
| --- | --- | --- |
| **Dates** From (mth/yr) | To: (mth/yr) | **Reason for gap** |
|  |  |  |

#### References

Please supply the names and contact details of two referees who can comment on your suitability for this post. One should be your current or most recent employer. References will not be accepted from relatives or friends.

|  |  |
| --- | --- |
| **Reference One** | **Reference Two** |
| Name:  Position:  In what capacity do you know the referee?  Name of Organisation:  Address:  Telephone number:  Email address:  May be contacted prior to interview if you are shortlisted yes/no | Name:  Position:  In what capacity do you know the referee?  Name of Organisation:  Address:  Telephone number:  Email address:  May be contacted prior to interview if you are shortlisted yes/no |

Are you related to any Board Member or employee of the Internet Watch Foundation?  
If yes, please provide full details.

#### Personal Statement

The IWF is a mission driven organisation. As well as using this space to show us how you meet the Job Description/Person Specification, using examples, please tell us why you want to work for the IWF, and how you think you will contribute to helping us achieve our mission of eliminating online child sexual abuse.

#### For people who are not British or EU Nationals

Are you entitled to work in the UK? Yes/No

If you have any conditions related to your employment or require a work permit, please give full details here.

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#### Personal Declaration

Due to the nature of the work, the position for which you are applying is exempt from the Rehabilitation of Offenders Act 1974 and all subsequent amendments (England and Wales). This means that cautions and convictions can never become ‘spent’ and must all be included in this section.

|  |  |  |
| --- | --- | --- |
|  | **Yes** | **No** |
| **Have you ever been cautioned or convicted for any criminal offence?** |  |  |
| **Is there any court action or police investigation pending against you?** |  |  |

**If yes, please give details on the attached ‘Confidential Disclosure’ form and attach it in a sealed envelope marked with your name and ‘Confidential Disclosure’.**

I understand that if my application is successful, I will be required to obtain a Criminal Records Disclosure at the appropriate level (Arranged and funded by IWF).

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| --- |
| **I declare that the information I have given on this form is complete and accurate. I understand that to knowingly give false information, or to omit information, could result in the withdrawal of any offer of employment, or my dismissal at any time in the future.**  Signed:  Print Name:  Date: |